

/// EASY PIECES

An easy to use, versatile, fully integrated program designed exclusively for the Apple /// Computer.

"HELP" screens and simple commands (common to all programs) lead you through all operations.

E-Z DATA BASE MANAGEMENT

- arithmetic functions
- up to 30 fields per record
- reports in label/table format
- high speed sorts

E-Z WORD PROCESSING

- superscript, subscript
- merges with spread sheets
- left, right, center, justify
- headers/footnotes

E-Z SPREADSHEETS

- reads VisiCalc™ files
- works faster than VisiCalc™
- entries can contain \$ signs
- enter labels across column boundaries



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See Reverse Side for More Information

WHAT AN E-Z WAY TO WORK!

/// E-Z Pieces works like you do. Load multiple files - Word Processing, Spreadsheet, Data Base Files - simultaneously into the memory of your Apple ///. Now you've got all the information you need right where you want it. Instantly available to modify or store. Plus, you can "clip" information from one file, and "paste" it into another file. For example, insert a spreadsheet into a letter. And all /// E-Z pieces programs use the same commands and "HELP" screens. It's all so E-Z with /// E-Z Pieces.

WORD PROCESSING

With /// E-Z Pieces, Word Processing is truly easy, and there are no surprises. Text will be printed exactly as you've typed it. View imbedded print commands at the touch of a key. Insert, delete, and move letters, words, lines, sentences, paragraphs, by highlighting the appropriate text, and using simple commands. Find and replace words (or word strings) quickly and easily. All functions are easily reviewed in instant "HELP" screens by hitting "?".

To print? E-Z, too! Automatically prints headers, footers, numbers pages. Add superscript, subscript, bold, underline. Choose from single, double, or triple space. Left, Right and Center justification. And true proportional spacing on all Apple™ printers! This is one of the most powerful word processing systems available on a microcomputer today.

DATA BASE MANAGER

/// E-Z Pieces contains all of the features of the most powerful data base managers and then adds some more. Reports can be in either label or table format. Perform arithmetic functions easily. Each record can contain up to 30 categories. Sort time is dramatically faster than other systems. (Approximately 15 seconds for 1500 records!) Plus you can "cut and paste" information into your word processing files. E-Z Pieces helps you through with "?" "HELP" screens.

SPREADSHEET

This spreadsheet combines the best functions of other systems in an E-Z to use format. Up to 999 rows by 126 columns handles the largest of spreadsheets. To enter larger headings or numbers, change column widths quickly with simple keystrokes. Automatically repeat formulas for relative columns or rows. Numbers can be displayed or printed with \$ signs, and commas, so that they read like real numbers! Enter labels across column boundaries. It's E-Z and fast too. This spreadsheet reads files up to 8 times faster than VisiCalc™.

Need Help? /// E-Z pieces has built in "HELP" screens which lead you through all functions. Just hit "?" for E-Z help!